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(please complete form in all caps with black ink)

PERSONAL DETAILS

Surname		Forename(s)	
Title (e.g. Mr/Mrs/Miss/Ms/Dr)		Preferred first name	
Date of birth		Any previous surnames	
Place of birth		Nationality	
Do you possess residential status under Jersey Housing Law? Y / N If 'yes', how did you obtain this?		How long have you been continuously resident in the Island immediately prior to this application?	
Home Address			
Home Telephone Number	Mobile Telephone Number	Email Address	

CURRENT EMPLOYMENT

Employer Name:	
Post held - please give details including current salary	
Date of appointment	Notice period

Name and address of employer	Post held	FT/PT	Period of employment		
			From	To	Reason for Leaving

PREVIOUS EMPLOYMENT

GAPS IN EMPLOYMENT

Please give details of any gaps in your employment history:

EDUCATION

Secondary School(s) attended with dates and A Level subjects and grades achieved

HIGHER EDUCATION / ACCREDITED PROFESSIONAL TRAINING

Name of University/College/Department	
Exact dates of course	
Subject(s) studied	
Type of course	
Degree(s)/Diploma/Certificate obtained	
Name of University/College/Department	
Exact dates of course	
Subject(s) studied	
Type of course (e.g. KSI, KSII, Secondary)	
Degree(s)/Diploma/Certificate obtained	

PERSONAL STATEMENT

Use this space to explain why you're right for this job. Include any experience, skills or other information which you think makes you suited to this particular role.

REFEREES

Names and addresses of two persons to whom reference may be made, one of whom must be able to comment on your most recent employment.

Name of referee	1.
Referee address	
Telephone number	
Email Address	
Can this referee be contacted prior to interview?	

Name of referee	2.
Referee address	
Telephone number	
Email Address	
Can this referee be contacted prior to interview?	

DECLARATIONS

Are there any restrictions on your being resident or being employed in Jersey? If yes, please provide details.

Have you lived outside the UK for more than 3 months in the past five years? If yes, please provide details. Please specify which countries and the dates those stays started and ended.

I certify to the best of my knowledge and belief the information given in this application is true and accurate. I understand that if the information is false or misleading it will disqualify me from my appointment or after appointment could lead to a disciplinary action or dismissal.

Applicant's signature _____ Date _____

Please return to:
The Head
St Michael's School
La Rue de la Houquette
St Saviour, Jersey JE2 7UG
Telephone 01534 856904
recruitment@stmichaels.je