



Reporting to:

Head of Juniors

The successful candidate will be a qualified and dynamic KS2 teacher with existing experience of working within a strong department and a commitment to developing the unique qualities of every child. S/he will have a solid knowledge and understanding of the expectations of lower Key Stage 2 learning requirements and pupil needs.

Key Tasks will include the following:

- To provide a successful teaching environment for Y4 pupils in which children are supported in developing their independence, sense of achievement and commitment to learning.
- Ensure that planning, preparation, recording, assessment and reporting to parents meet the children's varying learning, social and emotional needs and ensure progression.
- To maintain and support the positive ethos and core values of the school, through implementation of the school's policies and guidelines.
- Have, promote and support the highest possible standards of behaviour, commitment and achievement by the children.
- To use Information Technology to assist lesson preparation, teaching and reporting, and administration.
- To play a full part in the life of the school, both within the Junior Department and throughout the rest of the school.
- Involvement in the whole school extra-curricular (activities) provision.

Person Specification

- High personal standards and experience of teaching in KS2.
- An adaptable person who is willing to take on board the ethos of the Junior Department and the school.
- A role model who can enthuse, motivate and challenge learners of all abilities.
- A team player with a positive attitude, 'can do' approach and a love of teaching.
- Excellent interpersonal, organisational and time management skills, with the ability to build positive, collaborative relationships with staff, pupils and parents.

We would be delighted to welcome applications from colleagues currently working in the maintained sector. However, understanding our high expectations and clear evidence that you are going to get fully involved in the life of this excellent school is paramount. You need not have worked in a prep school before, but you do need to understand and have empathy with the different ethos and spirit of prep schools and independent education.

Safeguarding and Child Protection

The post-holder's responsibility for promoting and safeguarding the welfare of children and young persons' for whom s/he is responsible, or with whom s/he comes into contact, will be to adhere to and ensure compliance with the school's Safeguarding Policy and Child Protection Statement at all times. If, in the course of carrying out the duties of the post, the post-holder becomes aware of any actual or potential risks to the safety or welfare of children in the school s/he must report any concerns to the school's Designated Safeguarding Lead or to the Headmaster.

The successful candidate will be required to provide an enhanced DBS check. In seeking references on short-listed candidates, the school may approach previous employers for information to verify particular experience or qualifications before interview. Any relevant issues arising from references will be taken up at interview.

Procedure for application

Applications should be made using the application form available together with a covering letter and posted to the Headmaster, St. Michael's Preparatory School, La Rue de la Houquette, St. Saviour JE2 7UG by noon on Friday 8th July after which references may be taken for those candidates considered for the shortlist. Should any applicant wish to have a tour of the school prior to the application deadline, please contact the Head of Juniors (Nikki Clarke) directly on njc@stmichaels.je

Failure to use the correct application form or to attach a covering letter may count against an applicant. Shortlisted candidates will be contacted by telephone prior to noon on Monday 11th July.

Interviews will be held during the morning of Thursday 14th July and a conditional offer of appointment will be made as soon as possible thereafter. Shortlisted candidates are requested to please bring three examples (of varying abilities) of pupil exercise books in support of their teaching for perusal. The appointment will be conditional upon satisfactory references being received and pre-employment checks being completed. The successful candidate will begin work on 9th January 2023 (earlier if available)